

DEPARTMENT OF DEFENSE EDUCATION ACTIVITY (DODEA)

EXTRA DUTY ASSIGNMENT (EDA): APPLICATION

PRIVACY ACT ADVISORY

AUTHORITY: 10 U.S.C. Chapter 108, Department of Defense Domestic Dependent Elementary and Secondary Schools; DoD 7000.14-R Department of Defense Financial Management Regulation (DoD FMR), Volume 8, Chapter 7; and 31 U.S.C. Chapter 35, Accounting and Collecting. **PURPOSE:** To document an employee's request to apply for an Extra Duty Assignment. Information to enable DoDEA management to identify potential candidates for Extra Duty Assignment positions. **ROUTINE USES:** Disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act of 1974, as amended, records contained herein may specifically be disclosed outside DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3). Additional routine uses OPM/GOVT-1, General Personnel Records can be found in <https://dpclid.defense.gov/Privacy/SORNsIndex/Government-Wide-Notices.aspx> **DISCLOSURE:** Voluntary, however applicant may not be considered for Extra Duty Assignments.

SECTION 1: APPLICANT INFORMATION

1a. LEGAL EMPLOYEE NAME (Last, First, Middle Initial):		1b. DoD ID NUMBER:
1c. REGION:	1d. EDA LOCATION:	
1e. OFFICIAL EDA TITLE:		1f. START/END DATE: to

SECTION 2: APPLICANT BACKGROUND

2a. TOTAL YEARS OF EXPERIENCE PERFORMING THIS EDA:	2b. NAMES OF SCHOOL(S) WHERE EDA WAS PREVIOUSLY PERFORMED (if applicable):
2c. LIST OF PERTINENT TRAINING OR LICENSING AS IT RELATES TO EDA:	
2d. EDUCATIONAL BACKGROUND (e.g., Degrees achieved, specific courses within a degree that relate to this EDA):	

SECTION 3: APPLICATION QUESTIONS

3a. WHY ARE YOU APPLYING TO THIS EDA?
3b. WHAT SKILLS QUALIFY YOU FOR THIS EDA?
3c. PLEASE PROVIDE ANY PROGRAMMING PLANS FOR THIS EDA YOU INTEND TO EMPLOY, IF SELECTED? (Optional)

SECTION 4: APPLICANT CONSENT TO APPLY

By signing, the employee is validating that the above information is correct.

4a. NAME:	4b. SIGNATURE:	4c. DATE:
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