

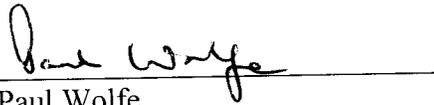
MEMORANDUM OF UNDERSTANDING  
BETWEEN  
DEPARTMENT OF DEFENSE  
DEPENDENTS SCHOOLS  
AND  
FEDERAL EDUCATION ASSOCIATION

DoDDS K-8 Summer School Program

The Department of Defense Dependents Schools (DoDDS) and the Federal Education Association (FEA) hereby agree to implement the summer school program for K-8 grade students in DoDDS in accordance with the attached guidance during the summer of 2006.



Sheridan R. Pearce  
FEA President  
March 31, 2006



Paul Wolfe  
Human Resources Director, DoDEA  
March 31, 2006

Department of Defense Dependents Schools  
Summer School 2006

**MEMORANDUM OF UNDERSTANDING**  
Teacher

I agree to accept a stipend for work as a Summer School Teacher. I understand the stipend paid for this activity is \$3,565. The time worked will be as follows:

Week 1            2 days training – 8 hours per day  
                         3 days preparation time – 4 hours per day (or as needed)  
Weeks 2-5        Monday – Friday, 8:30am – 12:30pm  
Week 5            Friday, 1:00pm – 4:30pm (3.5 hours for wrap-up and after-action report)

**DESCRIPTION OF TASKS TO BE PERFORMED**

1. I will attend the two days of training prior to the beginning of instruction.
2. I will focus instruction on an interdisciplinary Math/Language Arts program.
3. I will coordinate with the Teacher-in-Charge and other assigned educators to ensure a positive, academic enrichment program for all students assigned to my multi-grade level configuration.
4. I will coordinate with the Teacher-in-Charge to accommodate students in the event of my absence.
5. Prior to my departure on the last day of summer school, I will complete the after-action report in the format provided and forward it to the Teacher-in-Charge.

\_\_\_\_\_  
Employee Name

\_\_\_\_\_  
Principal Name

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Principal Signature

\_\_\_\_\_  
Date Employee Signed

\_\_\_\_\_  
Date Principal Signed

*pw SLP*

Department of Defense Dependents Schools  
Summer School 2006

**MEMORANDUM OF UNDERSTANDING**

Program Teacher-in-Charge (TIC)  
(no assigned class – for sites with six or more classes)

I agree to accept a stipend for work as a Teacher-in-Charge (no class assigned) for Summer School 2006. I understand the stipend paid for this activity is \$3,935. The time worked will be as follows:

Week 1            2 days training – 8 hours per day  
                         3 days preparation time – 4 hours per day (or as needed)  
Weeks 2-5        Monday – Friday, 8:30am – 12:30pm  
Week 5            Friday, 1:00pm – 4:30pm (3.5 hours for wrap-up and after-action reports)

**DESCRIPTION OF TASKS TO BE PERFORMED**

1. I will attend the two days of training prior to the beginning of instruction.
2. I will assist program teachers in focusing instruction on an interdisciplinary Math/Language Arts program.
3. I will coordinate with and support program teachers to ensure a positive, academic enrichment program for all students assigned to my cluster site.
4. I will coordinate management, dissemination and collection of all program materials.
5. I will maintain student information records for all site participants.
6. I will coordinate with district, area and HQ offices as needed.
7. I will substitute for program teachers if they are absent.
8. I will coordinate with parents regarding student issues when necessary.
9. Prior to my departure on the last day of summer school, I will compile the after-action reports for my cluster site in the format provided and forward them to the district office.

\_\_\_\_\_  
Employee Name

\_\_\_\_\_  
Principal Name

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Principal Signature

\_\_\_\_\_  
Date Employee Signed

\_\_\_\_\_  
Date Principal Signed

*AM SLP*

Department of Defense Dependents Schools  
Summer School 2006

**MEMORANDUM OF UNDERSTANDING**

Program Teacher-in-Charge (TIC)

(with an assigned class – for sites with five or fewer classes)

I agree to accept a stipend for work as a Teacher-in-Charge (with an assigned class) for Summer School 2006. I understand the stipend paid for this activity is \$3,935. The time worked will be as follows:

Week 1            2 days training – 8 hours per day  
                         3 days preparation time – 4 hours per day (or as needed)  
Weeks 2-5        Monday – Friday, 8:30am – 12:30pm  
Week 5            Friday, 1:00pm – 4:30pm (3.5 hours for wrap-up and after-action reports)

**DESCRIPTION OF TASKS TO BE PERFORMED**

1. I will attend the two days of training prior to the beginning of instruction.
2. I will focus instruction on an interdisciplinary Math/Language Arts program.
3. I will coordinate with and support program teachers to ensure a positive, academic enrichment program for all students assigned to my cluster site.
4. I will coordinate management, dissemination and collection of all program materials.
5. I will maintain student information records for all site participants.
6. I will coordinate with district, area and HQ offices as needed.
7. I will coordinate with program teachers to accommodate students in the event of teacher absence.
8. I will coordinate with parents regarding student issues when necessary.
9. Prior to my departure on the last day of summer school, I will compile the after-action reports for my cluster site in the format provided and forward them to the district office.

\_\_\_\_\_  
Employee Name

\_\_\_\_\_  
Principal Name

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Principal Signature

\_\_\_\_\_  
Date Employee Signed

\_\_\_\_\_  
Date Principal Signed

*Am*      *SLP*

## K-8 Summer School 2006

DoDEA will offer a four-week, half-day, face-to-face summer enrichment program for K-8 students at 43 sites overseas. This enrichment program will feature thematically based-extension activities supporting learning in mathematics and language arts which are designed to go beyond typical classroom experiences. Current Status: Planning  
Projected Enrollment ~ Based on the September 30, 2005, enrollment

Europe: 173 classes

Pacific: 103 classes

**Curriculum:** The Enrichment program will continue to use the Voyager materials. For 2006 we will request the *Kaleidoscope* package rather than *Mysteries* (so it will not be the same for returning students).

**Training:** Train-the-Trainer sessions are scheduled for April 27-28 and May 4-5 in Dallas, TX. Voyager staff met with DoDEA staff in March to plan these events, and ensure they meet DoDEA standards for professional development.

**Material Orders:** HQ is working closely with Voyager to ensure that all material orders are processed and delivered early enough to allow teachers adequate preparation and planning time.

### Preparation/Planning Days:

2 days of training (8 hours each), 3 days of preparation time 4 hours per day, and 4 additional hours in the afternoon of the final school day.

Europe: June 26-July 3 (only five of the six days will be scheduled)

Pacific: June 19 – June 23

### Dates: (19 days)

Europe: July 5 – August 1

Pacific: June 26 – July 21

**Locations:** See attached list of projected schools.

### As a result of the summer 2005 implementation, the following issues and resolutions have occurred:

**Issue:** Additional materials to supplement Voyager curriculum. Last year there were concerns regarding the “common, household” items that teachers were expected to gather locally to supplement the Voyager curriculum materials, such as rocks, jars, hangers, grocery bags, etc.

**Resolution:** The Voyager materials are expected to arrive at each site much sooner than last year. This will allow each teacher to have more time to work with and coordinate their materials. In addition, the budget has been expanded to include \$100 per class for miscellaneous materials.

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**Issue:** Lack of pre-school planning time with materials. Last year some teachers were frustrated by the absence of materials the week before summer enrichment started.

**Resolution:** As noted above, the Voyager materials will be sent much sooner to allow each teacher adequate preparation time.

**Issue:** Student Assessments. Several concerns were raised last year over the administration of the Voyager pre- and post-tests.

**Resolution:** This year the program will use student, parent and teacher surveys to evaluate the program. The teacher surveys will be presented to the unions for review in advance. No formal student academic assessments will be used.

**Issue:** Early drop-off and late pick-up. Several sites experienced difficulties with parents dropping students off too early or picking them up late.

**Resolution:** A number of sites instituted a policy that parents had to sign students in and did not begin sign-in until 8:45. It was reported that this also eliminated the issue of late pick-up, as parents began to understand the time frame of the program.

SPP GW

Site	Feeder Schools		
<b>EUROPE</b>			
<b>Ansbach ES</b>	<b>Ansbach ES</b> Ansbach HS Illesheim ES Rainbow ES		
<b>Patch ES</b>	<b>Patch ES</b> Patch HS Boeblingen ES Robinson Barracks ES		
<b>Bamberg ES</b>	<b>Bamberg ES</b> Bamberg HS		
<b>Hohenfels ES</b>	<b>Hohenfels ES</b> Hohenfels HS		
<b>Vilseck ES</b>	<b>Vilseck ES</b> Vilseck HS Grafenwoehr ES		
<b>Wuerzburg ES</b>	<b>Wuerzburg ES</b>		
<b>Wuerzburg MS</b>	<b>Wuerzburg MS</b>		
<b>Schweinfurt ES</b>	<b>Schweinfurt ES</b> Schweinfurt MS Bad Kissingen ES		
<b>Argonner ES</b>	<b>Argonner ES</b> Gelnhausen ES Hanau MS Sportfield ES		
<b>Hainerberg ES</b>	<b>Hainerberg ES</b> Aukamm ES Dexheim ES Wiesbaden MS		
<b>Darmstadt ES</b>	<b>Darmstadt ES</b> Darmstadt MS Halvorsen/Tunner ES/MS		
<b>Butzbach ES</b>	<b>Butzbach ES</b> Giessen ES Giessen M/HS		
<b>Patrick Henry ES</b>	<b>Patrick Henry ES</b> Heidelberg MS Mark Twain ES		

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<b>Mannheim ES</b>	<b>Mannheim ES</b> Mannheim MS		
<b>Smith ES</b>	<b>Smith ES</b> Baumholder HS Neubruecke ES Wetzel ES		
<b>Vogelweh ES</b>	<b>Vogelweh ES</b> Kaiserslautern ES Kaiserslautern MS Landstuhl ES/MS Sembach ES Sembach MS		
<b>Ramstein IS</b>	<b>Ramstein IS</b> Ramstein ES Ramstein MS		
<b>Spangdahlem ES</b>	<b>Spangdahlem ES</b> Spangdahlem MS Bitburg ES Bitburg MS		
<b>Geilenkirchen ES</b>	<b>Geilenkirchen ES</b> AF NORTH ES AF NORTH HS Volkel ES		
<b>Alconbury ES</b>	<b>Alconbury ES</b> Alconbury HS		
<b>Lakenheath ES</b>	<b>Lakenheath ES</b> Lakenheath MS Liberty IS Feltwell ES		
<b>SHAPE ES</b>	<b>SHAPE ES</b> SHAPE HS		
<b>Lajes ES</b>	<b>Lajes ES/HS</b> Lajes MS/HS		
<b>Aviano ES</b>	<b>Aviano ES</b> Aviano MS		
<b>Naples ES</b>	<b>Naples ES</b> Naples HS Gaeta ES/MS		
<b>La Maddalena ES/MS</b>	<b>La Maddalena ES/MS</b>		
<b>Sigonella ES</b>	<b>Sigonella ES</b> Sigonella MS/HS		

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<b>Vicenza ES</b>	<b>Vicenza ES</b>		
	Vicenza HS		
<b>Rota ES</b>	<b>Rota ES</b>		
	Rota HS		
<b>Sevilla ES</b>	<b>Sevilla ES</b>		
<b>Incirlik ES</b>	<b>Incirlik ES</b>		
	Incirlik HS		

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<b>PACIFIC</b>			
<b>Sollars ES</b>	<b>Sollars ES</b>		
	Cummings ES		
	Edgren HS		
<b>Darby ES</b>	<b>Darby ES</b>		
	King HS		
	Sasebo ES		
<b>Lanham ES</b>	<b>Lanham ES</b>		
	Arnn ES		
	Zama HS		
<b>Sullivans ES</b>	<b>Sullivans ES</b>		
	Byrd ES		
	Ikego ES		
	Yokosuka MS		
<b>Yokota East ES (Possible asbestos abatement)</b>	<b>Yokota East ES</b>		
	Yokota MS		
	Yokota West ES		
<b>Perry ES</b>	<b>Perry ES</b>		
	Perry HS		
<b>Stearley Heights ES (Could change)</b>	<b>Stearley Heights ES</b>		
	Earhart IS		
	Hope PS		
	Kadena ES		
	Kadena MS		
<b>Bechtel ES (Possible asbestos abatement)</b>	<b>Bechtel ES</b>		
	Killin ES		
	Kinser ES		
	Lester MS		
	Zukeran ES		
<b>Osan ES</b>	<b>Osan ES</b>		
	Osan HS		
<b>Humphreys ES</b>	Possible site for Osan		
<b>Taegu ES/HS</b>	<b>Taegu ES/HS</b>		
<b>Seoul ES</b>	<b>Seoul ES</b>		
	Seoul MS		

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