

DEPARTMENT OF DEFENSE EDUCATION ACTIVITY

AND

FEDERAL EDUCATION ASSOCIATION

STATESIDE REGION

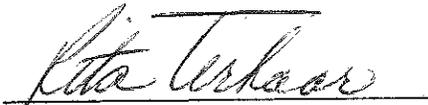
Memorandum of Understanding

Culinary Arts Program Training

The Department of Defense Education Activity (DoDEA) and the Federal Education Association Stateside Region (FEA-SR), hereafter referred to as the "parties," hereby agree to the following guidelines concerning the training and use of the newly adopted materials for the Culinary Arts Program curriculum:

1. Prior to any bargaining unit member being required to teach in the Culinary Arts Program, the Agency will provide one (1) day initial training. Release time will be provided and training will normally be conducted during the duty day before the end of school year 2013-14; however in the event that training cannot be provided during this time, the one (1) day training will be offered during a 'late release' day after the end of school year 13-14, and educators will be paid their earned hourly rate. Educators will be notified in a timely manner regarding the date of the training.
2. To the maximum extent possible, prior to the scheduled training date, the agency will provide all bargaining unit members required to teach in Culinary Arts Program the materials and resources, to include hardware, software and accompanying equipment expected to be used in support of the program and/or a list of the resources to be provided.
3. In the event of technological malfunction during training, the bargaining unit member, the school principal, and the Association building representative will meet to determine how the lost time will be rescheduled.
4. During the first grading period of school year 2014- 15, the agency will provide bargaining unit members required to teach in the Culinary Arts Program the option of two (2) one half days (4 hours each) or one (1) day for follow up training in support of the new Culinary Arts Program implementation. Bargaining unit members will request for the release time, in writing, through their school administrator.
5. The agency will provide all resources required for the success of the Culinary Arts Program to include, but not limited to equipment and the necessary funding to purchase food products.

6. In the event any bargaining unit member requires more time to review the new materials and resources for successful implementation of the Culinary Arts Program, they may request release time from their school administrator.
7. The parties agree that the use of the new Culinary Arts Program materials should be used in support of the program; however mandatory use of any specific component of the new resources such as, but not limited to, a particular assessment, teaching technique or particular software tool or an organizer is subject to bargaining upon request.
8. Bargaining unit members completing the Culinary Arts Program training will be evaluated in accordance with the standards as outlined in their performance appraisal.
9. The parties will make every effort to resolve any disputes that arise at the organizational level where they arise prior to forwarding the matter to the next higher level.



Rita Terhaar

Acting Director, Human Resources DoDEA



Mrs. Terry Arvidson

FEA Director for DDESS

Date May 22, 2014

Date 24 March 2014