

**DEPARTMENT OF DEFENSE EDUCATION ACTIVITY
AND
FEDERAL EDUCATION ASSOCIATION STATESIDE REGION (FEA-SR)**

Memorandum of Understanding

2013 Virtual Summer High School Program

The Department of Defense Education Activity (DoDEA) and the Federal Education Association Stateside Region (FEA-SR) hereafter referred to as the "parties" hereby agree to the following implementation of the DoDEA 2013 Virtual Summer High School Program, contingent upon funding:

- a) The Agency has determined that DoDEA will provide any DoDEA educator selected to teach in the DoDEA 2013 Virtual Summer High School Program with a DoDEA-issued computer, including required technology and software, as needed. DoDEA IT support will be provided for the duration of the DoDEA 2013 Virtual Summer High School Program and will be limited to coverage of DoDEA-issued equipment and software and the use of the equipment and software as it relates to the DoDEA 2013 Virtual Summer High School Program. If a computer issue arises during administration of duties associated with the DoDEA 2013 Virtual Summer High School Program, the teacher is responsible for coordinating with his/her local school or Area IT Office regarding computer service or replacement.
- b) The parties agree that each DoDEA teacher hired to teach in the DoDEA 2013 Virtual Summer High School Program will be responsible for having Internet access necessary to perform his/her instructional duties.
- c) The parties agree that the DoDEA teacher hired to teach in the DoDEA 2013 Virtual Summer High School Program is responsible for coordinating with his/her local high school to check out a DoDEA-issued computer and any related textbooks and to return DoDEA equipment and any related textbooks at the end of the program. If there are difficulties, the DoDEA Virtual School POC will provide assistance for local high school acquisition of any related textbooks to be used as teacher reference materials.
- d) The Agency has determined that DoDEA Virtual School staff will provide access to all materials necessary for the administration of the DoDEA 2013 Virtual Summer School Program prior to the start of the program.

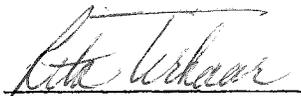
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- e) The parties agree that DoDEA educators in the FEA-SR bargaining unit participating in the DoDEA 2013 Virtual Summer High School Program will not be responsible for technology failure of DoDEA equipment or systems associated with program implementation. It is management's responsibility to maintain and repair technology used within the program. This includes, but is not limited to, DoDEA Outlook email, DoDEA issued equipment, or access to materials on a DoDEA website or vendor-hosted web environment.

- f) The Agency has determined that at least two days of teacher training will be provided prior to the beginning of the DoDEA 2013 Virtual Summer High School Program while the teachers are in summer recess duty status. Additionally, teachers will receive just-in-time training support as needed via Virtual School staff during implementation of the 2013 Virtual Summer High School Program.

- g) The parties agree that DoDEA educators in the FEA-SR bargaining unit will be paid in accordance with the existing language within the DDESS Master Labor Agreement.



Rita Terhaar
Acting HR Director, DoDEA

Date April 23, 2013



Terry Arvidson
FEA Director for DDESS

Date 6 March 2013