

**MEMORANDUM OF UNDERSTANDING**

**DEPARTMENT OF DEFENSE EDUCATION ACTIVITY**

**AND**

**FEDERAL EDUCATION ASSOCIATION STATESIDE REGION**

**RE: Professional Development for K-5 New Literacy Curriculum Resources**

The Department of Defense Education Activity (DoDEA) and the Federal Education Association Stateside Region (FEASR), hereafter referred to as "the parties" agree to the following arrangements concerning the Professional Development for K-5 CCRSL College and Career Ready Standards for Literacy Curriculum Resources:

- 1) The parties have agreed that K-5 Classroom teachers and Learning Impaired Mild-Moderate teachers will be provided the opportunity to complete the professional development eLearning course "Initial Program Overview" between the teachers first day of 2018 summer break through their last day of 2018 summer break. If the teacher elects to complete the training course during the 2018 summer break, they will be paid a stipend of \$350.00.
- 2) Teachers who complete the eLearning course prior to the start of SY 18/19 will have their stipend processed for payment prior to September 30, 2018.

This MOU will expire once all stipends have been processed for teachers who complete the eLearning course prior to the start of SY 18/19.



Christine G. Megee  
Director Human Resources DoDEA

Date

16 May 2018

Jane Loggins

Digitally signed by Jane Loggins  
DN: cn=Jane Loggins, o=DDEA  
email=jane.lloggins@gmail.com, c=US  
Date: 2018.05.11 16:10:40 -0500

Jane Loggins  
FEA Director for DDESS

Date

## Information Paper

**SUBJECT:** K-5 College and Career Ready Standards for Literacy (CCRSL) Curriculum Resources Professional Learning

**PURPOSE:** To provide updated information on the digital access and initial implementation support to the newly adopted CCRSL curriculum materials, *Benchmark Advance*, for K-5 classroom teachers, Learning Impaired Mild-Moderate (LIMM) teachers, and English for Speakers of Other Languages (ESOL) teachers

**BACKGROUND:** On March 7, 2018, CCRSL aligned curriculum resources were identified to support the teaching and learning of the CCRSL in grade K-5. Following federal laws and procurement regulations, a contract was awarded to utilize *Benchmark Advance*.

### DISCUSSION:

- SY 2017-2018 ends for teachers in several of our Americas Southeast locations on May 22, 2018.
- Delivery Orders are currently being processed. See the chart below for details.
- Systemic Weekly Collaboration Time built in school schedules for SY 2018-2019.

Role	Materials Shipped by June 2018
K-5 classroom teachers	<ul style="list-style-type: none"><li>• Digital access to student and teacher materials</li><li>• Grade-specific student materials</li><li>• Grade-specific teacher materials</li><li>• Grade-specific English Language Development Kit</li><li>• Grade-specific Intervention Kit</li></ul>
K-5 LIMM teachers	<ul style="list-style-type: none"><li>• Digital access to student and teacher materials</li><li>• Grade-specific Intervention Kit (1 kit per grade level, per school)</li></ul>
K-5 ESOL teachers	<ul style="list-style-type: none"><li>• Digital access to student and teacher materials</li><li>• Grade-specific English Language Development Kit (1 kit per grade level, per school with an ESL teacher on manpower document)</li></ul>

The following is the professional learning plan:

- K-5 classroom teachers, Learning Impaired Mild-Moderate (LIMM) teachers, and English for Speakers of Other Languages (ESOL) teachers will have access to their *Benchmark Advance* digital resources before the end of SY 2017-2018.
- K-5 classroom teachers and LIMM teachers will complete the eLearning course: Initial Program Overview and be provided a stipend (\$350.00). The window to complete this training is the first day of a teacher's summer break through the first day of the teacher report day for SY 2018-2019.
- Current teachers who choose to not complete the eLearning course prior to returning to duty, will be provided release time to complete the eLearning course within the first four weeks of students' return.
- New hires will be provided release time to complete the eLearning course within two weeks of their report date.
- ESOL teachers will complete the training for the English Language Development Kit during their duty day without substitute coverage. The window to complete this training is within the first two weeks of student attendance.
- During SY 2018-2019, four additional virtual training modules will be made available specifically for the application of CCRSL utilizing the adopted curricular resources. School administrators and Instructional Systems Specialists will be able to use these modules as additional training tools and the modules will also be available in Schoology for teachers to use independently.

**Prepared by:** Kristy Pitts, Instructional Systems Specialist, PK-5 Literacy 571-372-5847