

MEMORANDUM OF UNDERSTANDING  
BETWEEN  
DEPARTMENT OF DEFENSE  
DEPENDENTS SCHOOLS  
AND  
FEDERAL EDUCATION ASSOCIATION

DoDDS K-8 Summer Program

The Department of Defense Dependents Schools (DoDDS) and the Federal Education Association (FEA) hereby agree to implement the Summer Program for K-8 students in DoDDS in accordance with the attached guidance during the summer of 2007.



Sheridan R. Pearce  
President, FEA

**APR 24 2007**



Lenoir Graham  
Acting Human Resources Director, DoDEA

**APR 24 2007**

**K-8 Summer Program 2007**

**Subject to availability of funds,** DoDEA will again be offering a 4-week, half-day summer program for Space-Required DoDDS and eligible DDESS students who are currently in grades K-8. This program will feature an academic-enrichment curriculum emphasizing math and language arts. It is not a remedial program but is designed to support and reinforce student learning through engaging, high-interest activities. The program will run Monday through Friday for four weeks, from 9am to noon. Neither transportation nor lunch will be provided.

**Curriculum:** The 2007 program will again use curriculum materials from Voyager Expanded Learning. Students in grade K-5 will experience the primary and intermediate levels of *Mysteries* and students in grades 6-8 will participate in *Media Magic*.

**Training:** Voyager will provide **two** train-the-trainer sessions in Dallas, TX for DoDEA trainers (eight for DDESS, nine for Europe, and seven for Pacific). Trainers may opt to attend **either** May 10-11 **or** May 17-18.

**Material Orders:** HQ is working closely with Voyager to ensure that all material orders are processed and delivered early enough to allow teachers adequate preparation and planning time. In addition, the budget has been expanded to include \$100 per class for miscellaneous materials.

**Schedule for Program:**

Area	1 <sup>st</sup> Teacher Day for Training and Preparation	1 <sup>st</sup> Student Day
DDESS	5 workdays prior to 1 <sup>st</sup> Student Day	Determined by Local Calendars
Europe	June 25 <sup>th</sup> – 29 <sup>th</sup>	Monday, July 2 <sup>nd</sup>
Pacific	June 25 <sup>th</sup> – 29 <sup>th</sup>	Monday, July 2 <sup>nd</sup>

**Preparation/Planning Days:**

2 days of training (8 hours each) and 3 days of preparation time 4 hours per day.

Europe: June 25 – June 29

Pacific: June 25 – June 29

Week 1            2 days training – 8 hours per day 3 days preparation time – 4 hours per day (or as needed)

Weeks 2-5        Monday – Friday, 8:30am – 12:30pm

Week 5            Friday, 1:00pm – 4:30pm (3.5 hours for wrap-up and after-action report)

1st Teacher Day for Training and Preparation for teachers in DoDDS would be June 25th – 29th. The first student day would be Monday, July 2nd.

4/24/07

**Dates: (19 days)**

Europe: July 2 – July 19

Pacific: July 2 – July 19

**Stipend:**

Teachers will receive a \$3,925. stipend and teachers coordinating the activities in the school will receive \$4,330.

**Other Information:** This year the program will use student, parent and teacher surveys to evaluate the program. The teacher surveys will be presented to the unions for review in advance. No formal student academic assessments will be used. In the past, sites experienced difficulties with parents dropping students off too early or picking them up late. A number of sites instituted a policy that parents had to sign students in and did not begin sign-in until 8:45. It was reported that this also eliminated the issue of late pick-up, as parents began to understand the time frame of the program.

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