

MEMORANDUM OF UNDERSTANDING
BETWEEN
DEPARTMENT OF DEFENSE
EDUCATION ACTIVITY
AND
FEDERAL EDUCATION ASSOCIATION

Subject: DoDDS K-8 Summer Enrichment Program

The Department of Defense Education Activity (DoDEA) and the Federal Education Association (FEA) hereby agree to implement the Summer Enrichment Program for K-8 students in Department of Defense Dependent Schools (DoDDS) in accordance with the attached guidance during the summer of 2008.



Michael Priser
President, FEA

19 March 2008



Lenoir Graham
Human Resources Director, DoDEA

3/19/08

Information Paper
SY07-08 Summer Enrichment Program
Department of Defense Education Activity
Arlington, Virginia

DoDEA will again be offering a 4-week, half-day Summer Enrichment Program for Space-Required DoDDS and eligible DDESS students who are currently in grades K-8. This program will feature an academic-enrichment curriculum emphasizing math and language arts. It is not a remedial program but is designed to support and reinforce student learning through engaging, high-interest activities. The program will run Monday through Friday for four weeks, from 9am to noon. Neither transportation nor lunch will be provided.

Curriculum: The 2008 program will again use curriculum materials from Voyager Expanded Learning. Students in grade K-5 will experience the primary and intermediate levels of Kaleidoscope, the companion to *Mysteries* and students in grades 6-8 will participate in a continuation of *Media Magic*.

Training: Voyager will provide **two** train-the-trainer sessions in Dallas, TX for DoDEA trainers (eight for DDESS, nine for Europe, and seven for Pacific). Trainers may opt to attend **either** class which will be scheduled on April 24-25 **or** May 8-9, 2008.

Material Orders: HQ is working closely with Voyager to ensure that all material orders are processed and delivered early enough to allow teachers adequate preparation and planning time. In addition, the budget has been expanded to include \$100.00 per class for miscellaneous materials.

Schedule for Program:

Area	1 st Teacher Day for Training and Preparation	1 st Student Day
DDESS	5 workdays prior to 1 st Student Day	Determined by Local Calendars
Europe	June 16 – 20	Monday, June 23
Pacific	June 16 – 20	Monday, June 23

Preparation/Planning Days:

2 days of training (8 hours each) and 3 days of preparation time 4 hours per day.

Europe: June 16 – June 20

Pacific: June 16 – June 20

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Week 1: 2 days training – 8 hours per day 3 days preparation time – 4 hours per day (or as needed)

Weeks 2-5: Monday – Friday, 8:30am – 12:30pm

Week 5: Friday, 1:00pm – 4:30pm (3.5 hours for wrap-up and after-action report)

1st Teacher Day for Training and Preparation for teachers in DoDDS would be June 16th – 20th. The first student day would be Monday, June 23rd.

Dates: (19 days)

Europe: June 23 – July 18

Pacific: June 23 – July 18

Stipend:

Teachers will receive a \$4,043.00 stipend and teachers coordinating the activities in the school will receive \$4,460.00.

Other Information: This year the program will use student, parent and teacher surveys to evaluate the program. The teacher surveys will be presented to the unions for review in advance. No formal student academic assessments will be used. In the past, sites experienced difficulties with parents dropping students off too early or picking them up late. A number of sites instituted a policy that parents had to sign students in and did not begin sign-in until 8:45. It was reported that this also eliminated the issue of late pick-up, as parents began to understand the time frame of the program.

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